

# **ACCESS NI – IDENTITY CHECK**

The President, Chairperson OR Designated Person/Children’s Officer of your club is the designated person authorized to check your identity.

Three documents must be produced; one from Group 1 and two from Group 2.

Please detail below valid documents which you are producing to identify yourself.

**Page 2 of the AccessNI Disclosure Certificate Application Form details the documents which must be produced to prove your identity.**

Name of Applicant to be checked .....

Application for post of.....

GROUP 1 (i) .....  
GROUP 2 (ii) .....  
(iii) .....

## **PRESIDENT’S, CHAIRPERSON’S OR DESIGNATED PERSON’S/CHILDREN’S OFFICER DECLARATION**

I have checked the identity of the individual in the attached application form against the documents listed above and confirm that this is the person who is applying for a disclosure certificate.

Name.....

President, Chairperson OR Designated Person/Children’s Officer

of..... (Name of Club).

Signed.....

Date.....

### **WARNING**

It is an offence if you knowingly make a false statement for the purpose of obtaining or enabling another person to obtain a Disclosure.

### **FEES FOR ACCESSNI DISCLOSURES / ISA REGISTRATION:**

Volunteers	£5.00	(administration fee)
Paid Positions	£35.00	(£30 AccessNI fee plus £5 administration fee)

**Cheques should be made payable to UHU.**

**PLEASE RETURN THIS DECLARATION AND CHEQUE WITH YOUR DISCLOSURE CERTIFICATE APPLICATION FORM TO:**

**Hilary Reid, c/o Hockey Office, the Pavilion, Stormont Estate, Upper Newtownards road, BT4 3TA.**